



Memorandum of Understanding

between the Public Affairs Section of the U.S. Consulate General, Willemstad, Curaçao, and the Ministry of Education of Aruba, Oranjestad, Aruba

2020-2021

The Public Affairs Section of the U.S. Consulate General, Willemstad, Curaçao (PAS), acting in concert with the Educational Information and Resources Branch of the Bureau of Educational and Cultural Affairs of the U.S. Department of State (ECA/A/S/A) and its Regional Educational Advising Coordinator (REAC) (the U.S. Participant), intends to partner with the Ministry of Education of Aruba (collectively, the Participants) and jointly to establish an EducationUSA advising center in Oranjestad, Aruba (Center) designed to provide advising services on U.S. higher educational opportunities.

Both Participants intend to support the Center, and the Ministry of Education of Aruba intends to take program and policy guidance from the Counselor for Public Affairs, PAS and ECA/A/S/A and its REAC.

Statement of Purpose

The purpose of this Memorandum of Understanding (MoU) is to lay out the terms of this PAS-Ministry of Education of Aruba arrangement. The Participants intend to establish and operate the Center, and to administer the Center consistent with the EducationUSA mission statement and ethics policy, attached hereto as Annex I.

Specific Goals

Within three (3) months of signing this MoU, the Ministry of Education of Aruba intends to:

- a- Provide, free of charge, mutually acceptable space(s) to house the Center, including its equipment, workstations, and materials. The EducationUSA mission statement, ethics policy, and logo should be prominently displayed at the Center.
- b- Hire, in consultation with the PAS and REAC, a qualified EducationUSA adviser to operate and maintain the Center according to established EducationUSA principals of ethical practice for EducationUSA advising, attached hereto as Annex 2.
- c- Keep the Center open to the public at least thirty (30) hours but preferably forty (40) hours each week, consistent with the Center's classification according to the level of service to be provided, as determined by ECA/A/S/A.
- d- Provide adequate publicity for the Center and its services, as well as broad public access to the Center for all those interested in studying in the United States, including students and faculty from other education institutions.
- e- Provide no-cost Internet access within the Center for the use of Center clients.

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- f- Provide a separate email address, fax, phone number and/or extensions, and postal delivery for Center use.
 - g- Host an adviser-developed web page on the Ministry of Education of Aruba's website; it is anticipated that such a web page would include the EducationUSA logo and links to the main EducationUSA website. The Participants intend for Website content to be subject to review and approval by EducationUSA.
 - h- Allow advisers of the Center (Advisers) to prepare usage reports and planning documents required by ECA/A/S/A and the REAC.
 - i- Allow Advisers to receive and participate in U.S. Department of State-financed training as needed.
 - j- Allow Advisers to participate in advising-related activities offsite and at other local educational institutions, sometimes at the request of PAS or the REAC.

The U.S. Participant, working with ECA/A/S/A and the REAC and subject to the availability of funds, intends to provide the Center with:

- a- Expert advice and other guidance via the REAC, including periodic in-person site visits.
- b- Educational advising resources materials.
- c- Assistance with promotion of the Center.
- d- Training programs for professional development as determined by the REAC.

Modification/Termination

The Participants intend that this MoU may be modified at any time in writing.

Either Participant may discontinue its participation in this MoU for any reason and should endeavor to provide advance written notice to the other Participant in such cases. In addition, both Participants understand that PAS may discontinue the MoU immediately should PAS determine the Ministry of Education of Aruba has failed to implement the EducationUSA guidelines and standards of ethical conduct.

It is understood that, upon closure of the Center, any equipment, furnishings, or materials purchased with U.S. Government funds would be returned to the U.S. Consulate General within thirty (30) days.

Period of Understanding

The Participants intend for this MoU to be effective for one (1) year from the date of signature. Thereafter, following periodic evaluation of the effectiveness of this MoU, the Participants intend to renew the MoU in yearly increments.

Signed in duplicate In Oranjestad, on the 29th of June, 2020.

For the Public Affairs Section of the
U.S. Consulate General, Willemstad, Curacao:

For the Ministry of Education of Aruba:



Consul General/Chief of Mission Allen S. Greenberg
U.S. Consulate General, Willemstad, Curacao



The Minister of Education
Dr. Armando R. Lampe